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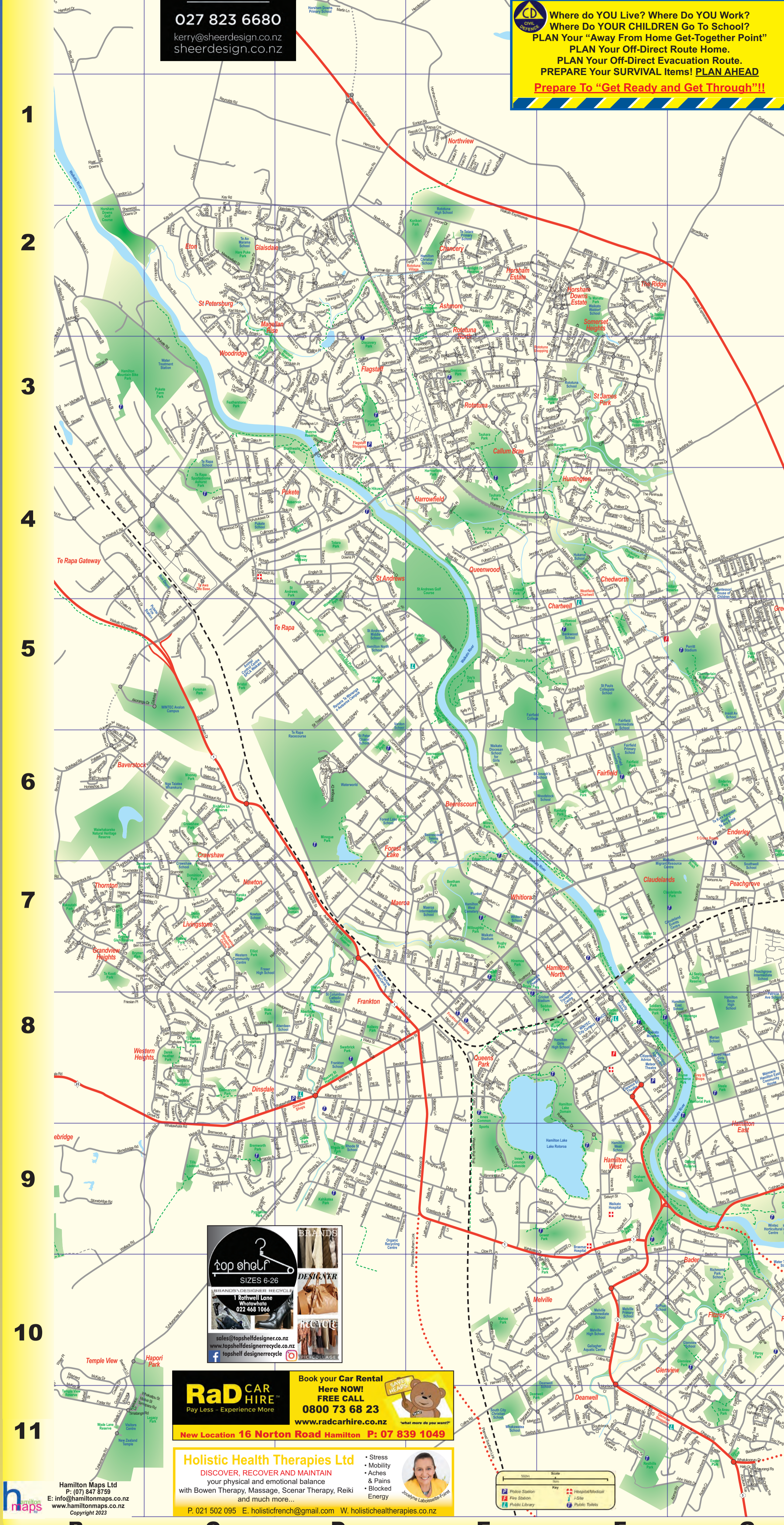
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Where Do YOUR CHILDREN Go To School?**  
PLAN Your "Away From Home Get-Together Point"  
PLAN Your Off-Direct Route Home.  
PLAN Your Off-Direct Evacuation Route.  
PREPARE Your SURVIVAL Items! PLAN AHEAD  
Prepare To "Get Ready and Get Through"!!

**How to Get Ready: 12 Easy Steps**

1. Know your hazards & risks
2. Make your home safer
3. Prepare an out of region contact
4. Agree on a meeting place
5. Plan for your children
6. Know where to find information
7. Know how to turn off utilities
8. Store emergency water
9. Prepare emergency supplies
10. Prepare a getaway kit
11. Know your neighbours
12. Complete your household plan

**Emergency Mobile Alerts**  
...are messages about emergencies sent by authorised emergency agencies to all capable mobile phones. The alerts can be targeted to areas affected by serious hazards and will only be sent when there is a serious threat to life, health, or property or for test purposes.  
**If you get an alert, read the message and take it seriously!**  
It will tell you what the emergency is and what to do and where to go for information.

**During a disaster event telephone lines need to be kept clear for emergency calls so please avoid making calls unless absolutely urgent.**  
**If life or property is threatened always dial 111 for Police, Fire or Ambulance.**  
Contact the Civil Defence Emergency Management (CDEM) office at your local council for information on local hazards and community response arrangements.

**Emergency Welfare Centres**  
A Community Emergency Incident Control Point of Welfare Centre may be established for any event if it is required. The location of the centre will be determined by the impact of the disaster.

**Evacuation Centres**  
• Te Rapa Racecourse • Waikato Stadium • Claudelands Events Centre

**Primary Welfare Centres**  
• Most local schools are primary welfare centres

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**MetService - Te Rātonga Tiorangi** <https://www.metservice.com>  
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**Useful Websites**

|  |  |  |
|--|--|--|
| <a href="http://1news.co.nz">1news.co.nz</a>                                     | <a href="http://www.police.govt.nz">www.police.govt.nz</a>                 | <a href="http://www.nzsurvivor.co.nz">www.nzsurvivor.co.nz</a>                   |
| <a href="http://www.civildefence.govt.nz">www.civildefence.govt.nz</a>           | <a href="http://www.getthru.govt.nz">www.getthru.govt.nz</a>               | <a href="http://www.covid19.govt.nz">www.covid19.govt.nz</a>                     |
| <a href="http://www.hamilton.govt.nz">www.hamilton.govt.nz</a>                   | <a href="http://www.readyforanything.co.nz">www.readyforanything.co.nz</a> | <a href="http://RequestRats.Covid19.health.nz">RequestRats.Covid19.health.nz</a> |
| <a href="http://www.waikatoregioncDEM.govt.nz">www.waikatoregioncDEM.govt.nz</a> | <a href="http://www.aftershake.co.nz">www.aftershake.co.nz</a>             | <a href="http://www.metservice.com">www.metservice.com</a>                       |

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# HOUSEHOLD EMERGENCY CHECKLIST

### EMERGENCY SURVIVAL ITEMS

- Torch with spare batteries or a self-charging torch
  - Radio with spare batteries
  - Wind and waterproof clothing, sun hats, and strong outdoor shoes
  - First aid kit and essential medicines
  - Blankets or sleeping bags
  - Pet supplies
  - Emergency toilet - toilet paper and large rubbish bags
  - Face and dust masks
- Check all batteries every 3 months.

### GETAWAY KITS

- Everyone in the house should have a packed getaway kit in an easily accessible place which includes:
- Torch and radio with spare batteries
  - Hearing aids and spare batteries, glasses or mobility aids
  - Emergency water and easy-to-carry food rations
  - Extra supplies of special dietary items
  - First aid kit and essential medicines
  - For infants or young children – formula and food, nappies
  - Change of clothes (wind/waterproof clothing and strong outdoor shoes)
  - Toiletries – towel, soap, toothbrush, sanitary items, toilet paper
  - Blankets or sleeping bags
  - Face and dust masks
  - Pet supplies
  - Important documents:
  - Identification (birth and marriage certificates/drivers licences and passports)
  - Financial (insurance policies and mortgage)
  - precious family photos
- Consider stocking a two-week supply of food and water for prolonged emergencies such as a pandemic. Check and replace food and water every twelve months.

### FOOD AND WATER FOR 3 DAYS OR MORE

- Non-perishable food (canned or dried food)
  - Food, formula and drinks for babies and small children
  - Water (at least 3 litres per person, per day) for drinking
  - Water for washing and cooking
  - A primus or gas barbecue to cook on
  - A can opener
- Consider stocking a two-week supply of food and water for prolonged emergencies such as a pandemic. Check and replace food and water every twelve months.
- Wash bottles thoroughly in hot water. Fill each bottle with tap water until it overflows. Add five drops of household bleach per litre of water (or half a teaspoon for 10 litres)
  - Store in a cool dark place and replace the water every 12 months

### IF WE HAVE TO EVACUATE WE WILL:

- Take our Getaway Kit
- Turn off electricity and water
- Turn off gas only if we suspect a leak or if asked to do so by the authorities
- Take our pets with us

### HOW TO STORE WATER

- Wash bottles thoroughly in hot water. Fill each bottle with tap water until it overflows. Add five drops of household bleach per litre of water (or half a teaspoon for 10 litres)
- Store in a cool dark place and replace the water every 12 months

For more information visit the Civil Defence Emergency Management Office at your nearest council or

**www.getthru.govt.nz**

PRODUCED BY THE MINISTRY OF CIVIL DEFENCE AND EMERGENCY MANAGEMENT



# HOUSEHOLD EMERGENCY PLAN

COMPLETE THIS PLAN WITH ALL MEMBERS OF YOUR HOUSEHOLD

### YOUR HOUSEHOLD

| Name | Address | Phone numbers |
|------|---------|---------------|
| Name | Address | Phone numbers |
| Name | Address | Phone numbers |
| Name | Address | Phone numbers |
| Name | Address | Phone numbers |
| Name | Address | Phone numbers |

1. If we can't get home or contact each other we will meet or leave a message at: \_\_\_\_\_

2. The person responsible for collecting the children from school is: \_\_\_\_\_

3. Emergency Survival Items and Getaway Kit

| Name | Address | Phone |
|------|---------|-------|
| Name | Address | Phone |
| Name | Address | Phone |
| Name | Address | Phone |
| Name | Address | Phone |

4. On a separate sheet of paper draw a plan of the house showing places to shelter in an earthquake or storm, exits and safe assembly areas and where to turn off water, electricity and gas.

### IMPORTANT PHONE NUMBERS FOR POLICE, FIRE OR AMBULANCE CALL 111

|                            |                |
|----------------------------|----------------|
| Local Police station       | Water Supplier |
| Medical Centre             | Gas Supplier   |
| Insurance Company          | Electrician    |
| Vet/Kennel/Cattery         | Plumber        |
| Electricity Supplier       | Builder        |
| Council Emergency Helpline |                |

### If you need assistance in an Emergency Call 111 for Fire, Ambulance or Police

**Power Outage:** Direct all power outage calls to your power retailer or WEL Networks Fault line 0800 800 935.

**Latest State Highway Information:** Report SHW issue. Detour info: AA Roadwatch website New Zealand Transport Agency's 24/7 Infoline: 0800 4 HIGHWAYS (0800 44 44 49)

**Flooding and Roads:** Enquiries 24/7 Customer Services 07 838 6699 Email info@hcc.govt.nz. You can also report problems online. Note: If your property has been affected by severe flooding please call 111 and ask for the Fire Service.

**Earthquake:** Get ready before an earthquake, what supplies you might need and make a plan to gather. Identify Safe Spaces to Drop, Cover and Hold. Somewhere close to you, no more than a few steps away, to avoid injury from flying debris. Under a strong table. Protect your head and neck with your arms. Not in a doorway as in most homes doorways are no stronger than any other part on the house and a swinging door could cause more injury. Make your home safer by making sure objects that could fall and hurt are fixed and covered. Check your household insurance policy to make sure you are covered.

**Floods:** Find out from your local council if your home or business is at risk from flooding and how they will alert you if you need to evacuate and what supplies you might need and make a plan to do with your pets and livestock if you have to evacuate. Take measures to reduce potential flood damage and make sure your insurance policy covers you for flood damage.

**Landslides:** Landslides can happen without warning and are often triggered by heavy rain, earthquakes and human activity. Regularly inspect your property for: small slips, rock falls and subsidence at the bottom of slopes; sticking doors and window frames; gaps where frames are not fitting properly; outside fixtures such as steps, decks, and verandas moving or tilting away from the base of the house; new cracks or bulges on the ground, road, footpath, retaining walls and other hard surfaces; tilting trees, retaining walls or fences. Be alert when driving, especially where there are embankments along roadsides. Watch the road for collapsed pavements, mud and fallen rocks.

**Storms:** Get ready before a storm - Keep up to date with MetService weather forecasts. Work out what supplies you might need and make a plan together. Have materials and tools ready to repair windows, such as tarpaulins, boards and duct tape. Know which paddocks are safe if you have livestock. Move livestock away from floodwaters, landslides, power lines and isolated trees to prevent risks from lightning. Floods and landslides can be triggered by storms. Prepare your property for high winds. The down heavy outdoor objects and remove anything that could become a damaging missile.

**Tsunami:** Remember: If an earthquake is long or Strong: Get Gone. Move immediately to the nearest high ground or as far inland as possible. Don't wait for an official tsunami warning. Make sure you know where to go, whether you are at home, at work or on holiday. Work out what supplies you may need and make a plan together.

**Volcanic Activity:** Can include hazards such as ashfall, falling rocks, very fast moving mixtures of hot gases and volcanic rock, lava flows and massive mudflows. Find out what to do before, during and after volcanic activity.

**If you are at risk from volcanic ash fall (especially in Auckland, Bay of Plenty, Gisborne, Hawkes Bay, northern Manawatu, Northland, Taranaki & Waikato), and those to your emergency supplies:** Certified disposable dust masks (rated P2 or N95) and goggles. Plastic wrap or plastic sheeting (to keep ash out of electronics). Cleaning supplies including an air blower (available at hardware stores), a broom, a shovel, a vacuum cleaner with spare bags and filters, heavy-duty plastic bags to dispose of ash. You should be stuck in your vehicle, remember to store emergency supplies there.

### Fibre and Wireless landline connections will stop working if the power goes out.

- This also means some cordless phones and other devices (like medical alarms) may not be able to connect - even if they have a battery.
- Keep your mobile phone charged. Remember to keep it charged and make sure everyone at your place has access to it and knows how to use it if there's a power cut.
  - Get a battery back-up. If you don't have a mobile, you can get a special battery known as a UPS (Uninterruptible Power Supply). This will keep your Fibre or Wireless connection going if the power goes out for a short time. Remember, if you're using a handset plug into power, you can also stop working, regardless of whether it's on Copper, Fibre or Wireless.
  - Need extra support? If you, or someone at your place needs extra support to call 111 in a power cut, you can apply to be on the Spark Vulnerable Consumer Register.

and bonfires or rural burn-offs getting out of control. Car accidents, arcing or fallen power lines are also common causes of fires, along with sparks from lawnmowers, or carelessly discarded cigarette butts. Lightning strikes also cause fires. Information about fire safety fireandemergency.nz

**Drought:** A drought is caused by a lack of water in an area and can affect water usage and increase fire risk. If your region is experiencing a drought you can contact your local council for more information. Dealing with drought conditions (mpi.govt.nz). Find information and resources on dealing with droughts and how the Ministry for Primary Industries assesses the severity of dry conditions.

**Pandemic:** A pandemic is an epidemic that becomes very widespread and affects a whole region, a continent or the world, causing a large-scale health emergency. Information about pandemics is available on the Ministry of Health website. health.govt.nz covid.govt.nz

**Criminal Acts and Terrorism:** New Zealand Police has information on how to recognise and report suspicious behaviour and what to do in the unlikely event of getting caught up in a terrorist act or similar incident.

**For emergencies that cannot be dealt with solely by an emergency service or needs co-ordination across services, a state of Local or National Emergency may be declared.**

### SOME PREPARATION HINTS

**Storing Water - 3 Litres per person per day for drinking**  
Household water supplies, including drinking water, could be affected in a disaster so a supply of stored water is absolutely essential. You also need water for washing & cooking. You can purchase bottled water or prepare your own containers of water. Purchase food-grade water storage containers from camping or hardware stores or recycled plastic soft drink bottles. Store water in a cool dark place. Do not use milk containers as protein cannot be adequately removed with washing, and may harbour bacteria.

### Emergency Sanitation

In some emergency situations the water supply may be cut off, or water and sewage lines may be damaged, do not flush your toilet.

- Keep a large container with a snug-fitting cover available for waste disposal.
- Line bins with plastic bags if possible, and keep the toilet covered.
- Pour or sprinkle a small amount of regular household disinfectant such as chlorine bleach into the container each time the toilet is used to reduce odour and germs.

### Get Your Car Ready

**In some emergencies you may be stranded in your vehicle for some time.**  
A flood, snow storm or major traffic accident could make it impossible to proceed. Consider having essential emergency survival items in your car. If you are driving in extreme winter conditions, add windshield scrapers, brush, shovel, ice chains and warm clothing to your emergency kit. Store a pair of walking shoes, waterproof jacket, essential medicines, snack food, water and a torch in your car.

- When planning travel, keep up-to-date with weather & road information.

### Emergency Plans for Businesses

Under the Health and Safety in Employment Act, businesses have an obligation to be prepared for an emergency. Put together a Workplace Emergency Plan for your business. Keep copies of all important documents on a backup system.

### First Aid

Consider taking a first aid course. Buy first aid kits or make up your own. A list of the minimum recommended items for first aid kits can be downloaded from www.getthru.govt.nz.

### People with Disabilities or Special Requirements

**Build a Personal Support Network**

- Organise a personal support network of at least 3 people to help in an emergency.
- Have an emergency plan before a disaster happens and practice it.

**In Case of Evacuation**

- Keep at least a 3-day supply of your essential medications and make provisions for those that require refrigeration.
- Wear a medical alert tag or bracelet to identify your disability or health condition.
- Know where to go for if you are dependent on life-sustaining equipment or treatment.
- Special food requirements

### Pets and Livestock

If you have pets, domestic animals or livestock, include them in your emergency planning with food, water and shelter. Animal welfare responsibility remains with the owner.

- Attach a permanent disc to your pet's collar that clearly states your phone number, name and address. Microchip your pets.
- Ensure you have a carry box, towel or blanket, emergency food, and a lead and muzzle as part of your pet's emergency getaway kit with your name, phone number and address on it.
- In an evacuation take your pets and vaccination records and essential medications.
- Make evacuation arrangements outside your neighbourhood or area.
- Keep a list of "pet-friendly" hotels and motels and their contact details.
- If you have domestic animals or livestock, know where it is safe to move them away from floodwaters, landslides and power lines.

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## Map, Index Checklists

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